



Appeal No:
Style of Cause:

Affidavit – Mandatory Requirements and Check/Return Form for Electronic Documents

Use this form only if you are filing documents electronically through [CAMS](#). If you are filing paper copies use the Appeal Record & Transcripts - Mandatory Requirements and Check/Return Form for Paper Documents.

All documents filed electronically must adhere to the formatting requirements set out in the [Court of Appeal of Alberta Practice Direction on Electronic Filing](#). This form contains only minimum requirements and should not be relied upon as a comprehensive resource. Filing of a document does not confirm compliance with all aspects of the Practice Direction. For a complete list of all document requirements, please consult the Practice Direction.

For a complete and comprehensive guide to CAMS including how to format and file documents electronically, see the CAMS Manual and other resources located at <https://cams.albertacourts.ca/public-portal/?q=node/405>.

A. Requirements

Form 49 is the prescribed form for an Affidavit.

The affidavit has not been filed and is being returned for correction because:

the date the Affidavit was sworn or affirmed is missing

it is not signed by the person swearing or affirming the affidavit

the exhibits are not sworn properly

a person empowered to administer oaths did not:

sign it

attach a notarial seal

print or stamp their name next to their signature

print or stamp next to their name the date on which their appointment expires (unless it is a notary or lawyer in which case the appointment does not expire).

B. Format

The affidavit has not been filed and is being returned for correction because it is not 8.5" x 11" in size when printed.

The affidavit has not been filed and is being returned for correction because:

it is not in PDF format as required by section 9 of the Practice Direction

it does not have Optical Character Recognition as required by section 9 of the Practice Direction

the file size is too large (see section 10 of the Practice Direction)

it has incorrect or missing pagination (see section 12 of the Practice Direction)

it does not have working bookmarks as required by section 13 of the Practice Direction

it does not have working hyperlinks as required by section 14 of the Practice Direction

For assistance with formatting issues, see the Formatting section of the [CAMS Manual](#) and the section entitled Electronic Filing Formatting Requirements Overview.

NOTES:

Completed by:

Date: