



Appeal No:

Style of Cause:

Affidavit
Mandatory Requirements and Check/Return Form

For a summary of the filing, content and formatting requirements for application documents see the Information Sheet located at

<https://www.albertacourts.ca/ca/registry/filing/information-sheets>

All documents filed electronically must adhere to the formatting requirements set out in the [Court of Appeal of Alberta Practice Direction on Electronic Filing](#) and in the [Alberta Rules of Court](#). This form contains only minimum requirements and should not be relied upon as a comprehensive resource. Filing of a document does not confirm compliance with all aspects of the Practice Direction or Rules of Court. For a complete list of all document requirements, please consult the Practice Direction and the Rules of Court.

For a complete and comprehensive guide to CAMS including how to format and file documents electronically, see the CAMS Manual and other resources located at

<https://cams.albertacourts.ca/public-portal/?q=node/405>.

A. Requirements

Form 49 is the prescribed form for an Affidavit.

☐ The affidavit has not been filed and is being returned for correction because:

☐ the date the Affidavit was sworn or affirmed is missing

☐ it is not signed by the person swearing or affirming the affidavit

☐ the exhibits are not sworn properly

☐ a person empowered to administer oaths did not:

☐ sign it

☐ attach a notarial seal

☐ print or stamp their name next to their signature

☐ print or stamp next to their name the date on which their appointment expires (unless it is a notary or lawyer in which case the appointment does not expire).

B. Format

☐ The affidavit has not been filed and is being returned for correction because it is not 8.5" x 11" in size when printed.

☐ The affidavit has not been filed and is being returned for correction because (does not apply if an exemption from efilg has been granted):

☐ it is not in PDF format as required by section 9 of the Practice Direction

☐ it does not have Optical Character Recognition as required by section 9 of the Practice Direction

☐ the file size is too large (see section 10 of the Practice Direction)

☐ it has incorrect or missing pagination (see section 12 of the Practice Direction)

☐ it does not have working bookmarks as required by section 13 of the Practice Direction

☐ it does not have working hyperlinks as required by section 14 of the Practice Direction

For assistance with formatting issues, see the Formatting section of the [CAMS Manual](#) and the section entitled Electronic Filing Formatting Requirements Overview.

NOTES:

Completed by:

Date: